## **Computer Science Staff / Postdoc / Non-GSR Student**

## New Hire / Rehire Authorization Form or Change in Status Form

	Name:	University ID #:		
	Supervisor: Employee Email:			
1.	Has the employee been on payroll before?( Fellowships are not paid via payroll)	e?(UCPath appointment as TA, GSR, Student, Reader or Tutor, YES NO  Authorization forms for all new hires/rehires need to be submitted at least 15 working days		
2.	UCPath ID #			
3.	Position #	in advance of reques	sted start	date.
4.	Position (title) and title code:			
Please include information in section 1 OR section 2	Section 1	% of time for WINTER		
	% of time for FALL	Pay Period: January 1st – March 31st		
	Pay Period: September 25th – December 31st	% of time for SPRING		
	Section 2	Pay Period: April 1st – June 30th		
	Other hiring dates:	Other % of time:		
	start dateend date	Other step:		
	Please check all that are applicable:			
	<b>Deletion of Account #</b>			
	Extension of Appointment			
	Additional of account #			
	FAU Change			
	Percentage Change			
	End Appointment - last day worked	l and reason		
C	Computer Science Account / Account Name / Add or D	Delete / Effective Date / End D	ate / Perce	ntage/ Fund Mgr.
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Employee Signature \_\_\_\_\_\_ Supervisor Approval\_\_\_\_\_

**Date** \_\_\_\_\_

**Date** \_\_\_\_\_