



### FORM WAIVER FOR STUDENTS REQUESTING REFERENCES

In order to obtain candid evaluations of a student, it is desirable that letters of recommendation be written and maintained in confidence. While non-confidential letters will be received and carefully considered, confidential letters may have more utility in the assessment of the student's qualifications and abilities. Therefore, students are invited, but not required, to sign the following waiver:

***"I understand that this letter of recommendation concerning me is to be written and maintained in confidence, and I expressly waive any rights I might have to access this letter under the Family Educational Rights and Privacy Act of 1974, or any other law, regulation or policy."***

Student name (printed): \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

***"I do not agree to this waiver."***

Student name (printed): \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_